

**SELECTBOARD MEETING
MONDAY, AUGUST 11, 2003
7:00 PM – MUNICIPAL BUILDING**

A regular meeting of the St. Johnsbury Selectboard was held Monday, August 11, 2003, at 7:00 PM in the boardroom of the municipal building. Present were Chairman Gabriel Handy, Reg Wakeham, Bryon Quatrini, Dale Urie and Elwin Cross. Present from the Town were Town Manager Mike Welch, Zoning Administrator Priscilla Messier, Director of Economic Development Joel Schwartz, and Recording Secretary Ida Rainville.

Also present Kim Achilles, Thomas Pollard, Marlene Rock, Peter Silbermann, Carol Moore, Bill Vermeulen, Gayle Keach,

The meeting was called to order by Chairman Handy who led the assembly in the pledge of allegiance. Minutes of the July 14, 2003 meeting were approved as presented (Elwin Cross/Bryon Quatrini).

Liquor permit for outside consumption was approved for the Elks Club horseshoe tournament.

Lyndon State College – President Carol Moore

President Moore discussed with the Selectboard possibilities for more interaction with the college and students. Some of the suggestions included internships for marketing and merchandising projects, service projects in the community and continue with interns in the Recreation Department. Bryon Quatrini suggested putting together a team to come up with firm ideas of cooperation, including the college and downtown commission.

Parking for LSC Students

President Moore addressed the College's previous request for parking to go with students living in the 1867 building. The College requested 22 spaces. Mike Welch reported that a committee including himself and Larry Gadapee had looked at the parking situation and Larry had agreed that the parking places at the top of the wall on Pearl Street could be used as overnight parking, if the vehicles were moved by 8:00 am for snow removal. Since there had been other interest in overnight parking in the area, and there are 36 spaces available, the recommendation was that an additional 8 spaces (total 30) would be offered for overnight parking, including the 22 spaces for LSC. On a motion by Bryon Quatrini, seconded by Reg Wakeham, the Board voted unanimously to adopt a daytime and overnight permit system that would allot 30 spaces on top of the wall of the Pearl Street Parking lot for \$90 per daytime permit and \$225 per nighttime permit, for a period of 9 months from September through April. The College agreed to assist with enforcement.

Breezy Hill – Len Hychauk

Mr. Hychauk presented a letter to the Board requesting Breezy Hill be lowered near his driveway the next time Breezy Hill is paved.

Engineering Costs – Peter Silbermann, Earth Tech – Cliff Street CSO and E.St. Johnsbury sewer

Mr. Peter Silbermann of Earth Tech reviewed the status of the Cliff Street/Hastings Hill CSO project and the East St. Johnsbury sewer project. Several reasons for the schedule delay in the CSO project were: USDA grant requirements, survey for and obtaining easements, Railroad agreement/ownership transfer, and delays in agency design reviews. He also pointed out significant cost increase due to additional engineering costs and more extensive work than originally thought in the Cliff Street area. The sewer pipes and storm drain pipes have to be replaced (not just the sewer pipe as originally planned). Cliff Street will have to be re-constructed and lawns and driveways of abutting property owners must also be adjusted to blend with the new gradient. The sidewalk will be replaced on both sides, rather than one side, and widened to 5 feet. Bid packets should be ready by mid-September, projected construction contract awarded by mid-November, with a start date of December 1, 2003 (actual construction spring, 2004). Projected final paving and restoration by the end of October 2005. The USDA grant stipulates a full time construction control officer and Mr. Silbermann recommended Paul Desrochers.

It was moved by Bryon Quatrini, seconded by Dale Urie, and unanimously voted to authorize the Town Manager, subject to the approval of the Vermont Department of Environmental Conservation and the United State Department of Agriculture, to execute Contract Amendment #3 (estimated at \$42,900), and an Engineering Agreement for Construction Services (estimated at \$312,707) for the Combined Sewer Overflow elimination projects at Cliff Street and Hastings Hill, with Earth Tech engineering.

In discussing the East St. Johnsbury Replacement Wastewater Disposal Systems, Mr. Silbermann reviewed the schedule and noted the project is nearly ready for bid. On a motion by Bryon Quatrini, seconded by Dale Urie, the Board voted unanimously to authorize the Town Manager, subject to the approval of the Vermont Department of Environmental Conservation, to execute an agreement for construction services (estimated at \$776,099) for the East St. Johnsbury Septic System project with Earth Tech Engineering.

Paving for New Developments

Bill Vermeulen addressed the Selectboard as a representative of the Planning Commission. According to Mr. Vermeulen the overall feeling of the Commission was they wished to have more input to the proposed change in specifications for paving a new subdivision. On a motion by Reg Wakeham and seconded by Bryon Quatrini, the Board voted to table the approval of the change until a committee can meet with the Planning Commission. Mike Welch, Bryon Quatrini and Dale Urie volunteered to work with the Planning Commission.

Tax Rate

- The General Fund Tax Rate for 2003 was set at \$.49 per hundred (Motion by Reg Wakeham, second by Bryon Quatrini).
- The Highway Fund Tax Rate for 2003 was set at \$.43 per hundred (Motion by Elwin Cross, second by Bryon Quatrini).
- Special Services Tax Rate for 2003 was set at \$.473 per hundred (Motion by Bryon Quatrini, second by Elwin Cross).
- School Tax Rate for 2003 was set at \$.61 local share and \$1.042 statewide rate (Motion by Bryon Quatrini, seconded by Reg Wakeham).

Total Tax rate for 2003 \$2.572 outside special services; \$3.045 inside special services.

Report of Doings

The Selectboard signed the Report of Doings for the following changes in Zoning by-laws and corrective actions on highways that had been approved at previous meetings.

- New Zoning By-laws that have been in effect since July 14, 2003.
- Discontinuance of the south end of Summer Street, downgrading to a trail.
- Accepted the end of Coffin Road as a town maintained highway.
- Formally discontinued the eastern end of Simons Avenue so it no longer connects to Portland Street.
- Formally accepted the central section of Clarks Avenue as described in the letter from Edward Zuccaro, Est. enclosed herewith.

Mr. Zuccaro also recommended the adoption of the central section of Clarks Avenue be recorded by Mylar map. The Board voted unanimously to do so on a motion by Dale Urie, seconded by Bryon Quatrini.

Map Copy Fees

Joel Schwartz suggested a schedule of fees for printing maps by the Town of St. Johnsbury. The fees range from \$2.00 to \$32.00 and could be considered very useful for developers and investors for an overview of the area. On a motion by Bryon Quatrini, seconded by Dale Urie, the Board voted unanimously to institute the fee schedule as presented, effective immediately.

Manager's Report

Senator Leahy is scheduled to attend a "construction in progress" tour of the Pomerleau Welcome Building in Railroad Depot.

Mr. Welch reported that Gayle Keach, a resident of Mt. Pleasant Street Extension, had expressed concern over the proposed new development.

Other Business

Marlene Rock reported that Mr. Pleasant Street needs grading. Also, if the Board was to pave Higgins Hill, she would like to have her section of Lucky Hill paved also.

On a motion by Bryon Quatrini, seconded by Dale Urie, the Board adjourned at approximately 8:30.

Respectfully,

Ida W. Rainville, Recording Secretary