

**MINUTES**

St. Johnsbury Board of Selectmen  
Monday, February 13, 2012  
Municipal Board Room, 7:00 P.M.

The St. Johnsbury Selectboard met in the Municipal Board Room on Monday, February 13, 2012 at 700pm for its Regular Meeting of the Select Board. Present were: Chairman Bryon Quatrini, Vice Chairman Alan Ruggles, Jim Rust, Rodney Lamotte, Bill Merrow, and Town Manager Ralph Nelson.

The meeting was opened with the Pledge of Allegiance at 700p.

**PUBLIC ATTENDANCE**

Also present: Special Assistant to Town Manager Dawn McPhee, Executive Assistant Jessi Hudson, Dan Scott, Kevin Oddy, Nancy Cohen, Diane Beck, Jon Beck, Bernie Timson, Lisa Nelson, Cindy Robillard, Brian Christman, Scott Lowery, Harry Kinsey, Tom Cole, Ray Labounty, Stacey Perkins Jewell, Shawn Timson, Linwood Smith, Vincent Nadeau, Michael Wright, Gerard Furland, Matthew Choate, Catherine LaBounty,

**PRESS ATTENDANCE**

Shawn Gaffney of KATV

**PUBLIC COMMENT**

**MINUTES**

On a motion by Ruggles (seconded by Rust), the Board unanimously approved the January 23 minutes pending the change on page 2 to indicate Robin Drinkwater as Developer and not Executive Director of Gilman Housing Trust.

On a motion by Rust (seconded by Ruggles), the Board unanimously approved the January 27 minutes.

On a motion by Ruggles (seconded by Rust), the Board unanimously approved the February 3 minutes

**WARRANTS**

On a motion by Rust (seconded by Lamotte), the Board unanimously approved and executed the following warrants:

Check 2330	269,368.49
Check 68504 – 68508	43,944.22
Check 68509 – 68537	120,760.78
Check 68570	40,614.08
Check 68571	1,530.57
Check 68572 – 68587	87,106.58
Check 68588 – 68618	12,880.86
Check 68619 – 68627	34,116.99

Check 68629 – 68633

10,323.43

## **LIQUOR LICENSES**

The following liquor license renewals were presented to the Board for approval:

RL Operating Company LLC  
PettyCo Junction Country Store  
Kinney Drugs #93  
White Market, The  
Champlain Farms  
Horizon's Deli & Convenience,  
Landry's Drug Store  
St. Johnsbury House of Pizza  
Rite Aid Store #10335  
Cole's Discount Beverage & Redemption  
New Century Chinese Restaurant  
Lamplighter Lounge  
Sodexo, Vermont, Inc.

## **2012 CERTIFICATE OF HIGHWAY MILEAGE**

On a motion by Rust (seconded by Lamotte), the Board unanimously approved the Town Manager's request to submit the annual certificate for state aid.

## **READ ACROSS AMERICA PROCLAMATION**

The Town Manager presented NEA's Read Across America proclamation, which is the same as in prior years. This affirms the Town's support of reading and literacy in its schools. On a motion by Rust (seconded by Ruggles), the Board unanimously approved its support of this proclamation.

## **REVISED WEBSITE DOMAIN NAME APPROVAL**

The Town Manager presented the revised letter to the Board to support the new and revised domain name of stjvt.gov which would launch the new website. On a motion by Merrow (seconded by Ruggles), the Board unanimously approved the new website name of stjvt.gov.

## **TOWN CLERK/TOWN TREASURER POSITIONS**

Town Manager made a request to the Board for the appointment of Patricia Wakeham as Interim Town Clerk. This action is being advised by Town Counsel in order to protect the interest of the Town. Ms. Wakeham is a resident of the Town; therefore, she can be appointed and serve in this position until Election Day. Town Manager indicated the intentions of Ms. Wakeham to appoint Diane Perkins as Assistant Town Clerk and will file with the County. On a motion by Lamotte (seconded by Merrow), the Board unanimously approved the appointment of Patricia Wakeham as Interim Town Clerk.

Town Manager requested the Board to ratify the \$1 an hour raise given in October of 2011 to the Assistant Town Treasurer and two Assistant Town Clerks. After much discussion, a motion by Rust and seconded by Lamotte was made to ratify the raise. The Board unanimously passed the motion.

## **DAN SCOTT RETIREMENT**

Town Manager announced that Scott's last day is June 1, 2012. The Town will undertake a national search for a new public works director. A job description and goals for the DPW will be outlined and Mr. Scott has agreed to participate in transition.

### **MANAGER'S REPORT**

Town Manager gave update on the Pomerleau Building as work has begun. Currently electrical work by Dick Knight and carpentry work by Dana Young is being done first. Several areas for subcontractors are being revisited. Roof grant, via VCDP, will be awarded on Wednesday and Town Manager reported that he will be in Montpelier to accept the award. On Friday, he will meet with NCIC to continue lease discussions.

Town Manager reported that election day deadlines and activities are being handled by his office. Warnings for meetings are in place and ballots have arrived in the office. A follow-up meeting with Kevin Oddy and the BCA will take place to continue preparations for election day.

The Audit for Year End 2011 has begun. Town Manager indicated that he will have an update in a few weeks.

Town Manager presented pictures of The Lady from Arnold Park Fountain being moved out of St. J and being worked on by consultant, Bruce Cate. There is some repair work but no recasting now that the restoration has begun.

### **OTHER BUSINESS**

Bernie Timson requested information on bidding on Pomerleau construction. He was informed that he will need to speak with Dale Wells, who is the construction manager.

Harris Kinsey put in a formal complaint about Jo Guertain. Town Manager indicated that he will get information and respond to Mr. Kinsey.

Town Manager reported that the Town, along with TAC Committee, has requested the State to make Rte 2, 5, 5a, a priority when scheduling road repairs in 2012.

Mike Fortier commented on the escaped prisoners and indicated his concerns about the work camp being out among the public. Rust suggested officials come to talk the Board and the public about the situation. Quatrini confirmed that a yearly review of the relationship should be made. Town Manager clarified that the work crew working at Pomerleau was not part of this escape and that officials have already contacted his office. He will continue to work with them on process and raise safety concerns.

### **ADJOURNMENT**

At 750pm on a motion by Rust, seconded by Lamotte, the Board unanimously approved to adjourn the special meeting.