

MINUTES

St. Johnsbury Board of Selectmen
Thursday, March 8, 2012
Municipal Board Room, 6:00 P.M.

The St. Johnsbury Selectboard met in the Municipal Board Room on Thursday, March 8, 2012 at 600pm for a Special and Organization Meeting of the Select Board. Present were: Jim Rust, Rodney Lamotte, Bernard Timson, Kevin Oddy and Town Manager Ralph Nelson. Attending via teleconference was Alan Ruggles.

The meeting was opened with the Pledge of Allegiance at 600p.

PUBLIC ATTENDANCE

Also present: Special Assistant to Town Manager Dawn McPhee, Assistant Town Clerk Patty Wakeham, Mike Fortier, Lisa Briggs, Brian Christman, Tom Cole, Ray Labounty, Jr., Nancy Cohen

PRESS ATTENDANCE

Shawn Gaffney of KATV, Taylor Reed of Caledonian-Record

ORANIZATIONAL MEETING

- a. Alan Ruggles opened the meeting and requested nominations for Chair. Lamotte made a motion to nominate Jim Rust for Chairman, Bernie Timson seconds and the Board unanimously approves Rust as Chair. Newly elected Chair, Rust, requests nominations for Vice Chair. On a motion by Lamotte, seconded by Kevin Oddy, Alan Ruggles was unanimously approved as Vice-Chair.
- b. Town Manager presents the Rules of Procedure to be adopted by the Board. On a motion by Timson, seconded by Lamotte, the Rules of Procedure were unanimously approved and adopted.
- c. Town Manager presented the Regular Meeting schedule of the Board from March 2012 to March 2013. With the exception of July and August, meetings will be held at 7pm on the second and fourth Mondays of each month. Mike Fortier requested that meetings that fell on holidays be moved to the following day. Chairman Rust indicated that the Board would review this request and enter amendments to the schedule; however, the schedule on the floor was to post meetings to the public. On a motion by Lamotte, seconded by Oddy, the Future Meeting Schedule was unanimously approved.
- d. Rust requested a list of goals and priorities for 2012 from the newly elected Board members as well as Mike Fortier and Ray Labounty. Rust acknowledged his gratefulness to Fortier for not requesting a recount. This allows the new Board to move forward. Rust also requested the availability of the Board for workshops and working sessions to discuss 2012 goals.

REPORT ON ASSISTANT TOWN CLERK & ASSISTANT TOWN TREASURER APPOINTMENTS

Town Manager reported that Stacy Jewell took the oath of office as Town Clerk. She then appointed Patricia Wakeham and Diane Perkins as Assistant Town Clerks. All oaths were then filed with the County Clerk. While the statute does not require an oath, Stacy Jewell did sign an oath as Town Treasurer which will be filed in the Town's vault. Jewell then appointed Diane Perkins as Assistant Town Treasurer.

BANKING RESOLUTION

Town Manager presented the Banking Resolution which authorizes Stacy Jewell and Diane Perkins to become signers on all checking accounts as well as transact any and all financial business on behalf of the Town. On a motion by Timson, seconded by Lamotte, the Resolution was unanimously approved.

ADJOURNMENT

At 625pm on a motion by Lamotte, seconded by Oddy, the Board unanimously approved to adjourn the special and organization meeting.