

ST. JOHNSBURY BOARD OF SELECTMEN
Monday, September 10, 2012

The St. Johnsbury Selectboard met on the First Floor of the Pomerleau Building on Monday, September 10, 2012 at 700pm for its Regular Meeting of the Select Board. Present were: Chairman Jim Rust, Vice-Chairman Alan Ruggles, Rodney Lamotte, Bernard Timson, and Kevin Oddy.

The meeting was opened with the Pledge of Allegiance at 700p.

Public Attendance

Also present: Special Assistant in Town Manager’s Office Dawn McPhee, Brian Christman, Donna Rowell, Avery Rowell, Al Dunn, Frank Landry, Bill Jewell, Ryan Pelow, Mark Harpin, Bradley Reed, Christian Henault, Kay Clifford, Jo Braman, Michele McDonald, Ray LaBounty, Carolyn Zamora, Ruth Bijole, Mary Keach, Georgette Auger, Mike Fortier, Bruce Corrette, Barron Gilding, Sean Jewell, Cindy Robillard, Tracie Robillard, Chad Whitehead, Kerry Keenan, Jeannette Keenan

Press Attendance

Shawn Gaffney of KATV, Elyssa Ellis and Alyssa Sylvia of News 7, and Todd Wellington of Caledonian-Record

Public Comment

Cindy Robillard presented a letter request from the Citizens Group regarding an Interim Town Manager. She read the letter in its entirety.

Mike Fortier requested comments or reaction by the Board to the letter.

Minutes

Upon motion by Ruggles, seconded by Oddy, the meeting minutes of the August 27th Regular Meeting was approved with the change on page 2 to read that search was for permanent Town Manager. The vote was unanimous.

Warrants

Upon motion by Timson, seconded by Lamotte, the following warrants were approved as presented. The vote was unanimous.

Check 70140-70160	10,090.30	Check 70220 – 70242	25,629.40
Check 70164 – 70193	59,785.67	E721-753	18,101.27
Check 70194 – 70196	121,652.00	E754-784	16,714.31
Check 70199 – 70219	10,511.98		

Liquor and Catering Licenses

Upon motion by Oddy, seconded by Lamotte, the request to transfer the liquor license ownership from Dawg House to Party Tyme Holding, LLC. was approved as presented. The vote was unanimous.

Health Officer

Upon a motion by Ruggles, seconded by Oddy, the application by Firefighter, Mark Harpin, to become Town's health officer was approved. The vote was unanimous. Harpin's Letter of Intent was read in its entirety and he gave a summary of his experience as it would apply to this new position.

Town Fair VLCT

Invitation by VLCT to have a delegate attend Town Fair to be held on Oct. 4th was presented. Oddy volunteers. Upon a motion by Ruggles, seconded by Timson, the Board approves Oddy to attend. The vote was unanimous.

Projects

The Chair provided the following update to Board on projects:

- a. On Pomerleau Building, the management timeline and history of project was presented. There was much discussion on the tenancy, expansion of the second floor plans, and changes in conference room. A presentation of budget and billing was made.
- b. On Bike Path, the Town has received a Final Completion of Work. The bike racks will be mounted and grand opening will be planned.
- c. On Arnold Park, the Town will receive the last of The Lady in the upcoming week. Grass should be planted soon and the water recirculation is being tested.
- d. On Westside South, it was noted that paving should end by September. The movement of poles is on hold. The island on Church & Cliff will be adjusted to accommodate snow plow and fire truck.
- e. On Westside North, the Town continues to obtain new easements from residents.
- f. On Safe Route to Schools and Depot Square Park, it was noted that bids for construction will be out in February with an anticipated start time of early summer, 2013.
- g. On Railroad Street Enhancement, the Town will go out to bid in early 2013.
- h. On Eastern Avenue Paving, it was noted that a potential bond may be needed but further updates with estimates will be given in a future meeting.
- i. It was noted that filter tanks and water meters will need to be replaced by December 31st.
- j. Next year's budget should continue to account for the federal reflectivity requirement for all Town signs by 2015.
- k. On Park and Ride, it was noted that this continues to be 100% federally funded.
- l. On paving for Route 2, Route 5 & Route 5A, it was noted that the State was still on target.
- m. On the audit, the Town had two outstanding issues of pension & reserves prior to completion.

St. Johnsbury

Chairman's gave an update on his status of the Town.

Office of Town Manager

- a. Upon a motion by Oddy, seconded by Timson, the Cartographics Contract for GIS services was approved as presented. The Chair was authorized to execute the document. The vote was unanimous.
- b. Upon a motion by Ruggles, seconded by Oddy, the black & white copier Lease request for Town Manager's office was granted. The vote was unanimous.
- c. Upon a motion by Lamotte, seconded by Timson, the request of Richard Somers for reimbursement was denied. The vote was unanimous.
- d. Upon a motion by Lamotte, seconded by Timson, the request from DPW to enter into a contract for road salt at a fixed price was approved as presented. The vote was unanimous.
- e. Lamotte presented an update on Eastern Avenue Paving. While there is a 1st estimate from Pike, he would like to obtain 2nd quote from Capitol. Upon a motion by Lamotte, seconded by Oddy, this matter was tabled.
- f. Upon a motion by Lamotte, seconded by Ruggles, the invoice from Little Acres for \$4,500.00 for sewer work at 377 Cliff Street was approved. The vote was unanimous.

- g.** Upon a motion by Oddy, seconded by Ruggles, the request to obtain information from MRI for an Interim Town Manager with VT experience, place an ad locally for position, and have interview panel, is opposed by Lamotte and Timson. Chair breaks tie to oppose. Motion fails. Upon a second motion by Oddy, seconded by Ruggles, the request to place an ad locally for the Interim Town Manager is approved. The vote was unanimous.

Other Business

Executive Session for Contract, Legal, Personnel

Adjournment

Upon a motion by Oddy, seconded by Lamotte, the Board adjourned the meeting. The vote was unanimous.