

ST. JOHNSBURY BOARD OF SELECTMEN
Regular Meeting of Monday, October 8, 2012

The St. Johnsbury Selectboard met on the First Floor of the Pomerleau Building on Monday, October 8, 2012 at 700pm for the Regular Meeting of the Select Board. Present were: Chairman Jim Rust, Vice-Chairman Alan Ruggles, Rodney Lamotte, Bernard Timson, and Kevin Oddy.

The meeting was opened with the Pledge of Allegiance at 700p.

Public Attendance

Also present: Special Assistant in Town Manager's Office Dawn McPhee, HR Director Courtney Daniels, Town Clerk/Treasurer Stacy Jewell, Donna Rowell, Avery Rowell, Tom Moore, Caroline Noel, Chad Whitehead, Kay Clifford, Jo Braman, Al Dunn, Kerry Keenan, Shilo Wilson, Mike Fortier, Jo Ann Hall, Robert Heath, N. Tilden, Tim Persons

Press Attendance

Shawn Gaffney of KATV and Todd Wellington of Caledonian-Record

Public Comment

Mike Fortier, on behalf of Citizens Group, made comment on recall petition. Rust confirmed that the process has statutory requirements, and if voted on and passed in March, it would go to the legislature for action in summer. Also it was confirmed that recall can be done either by petition or presented by Board to voters.

Lamotte offered voters an open dialogue with him rather than working on heresay or rumors. Ralph Laine inquired into the water main break on Eastern Avenue.

Minutes

Upon a motion by Lamotte, seconded by Ruggles, the minutes of the September 10th Regular Meeting was approved pending change on page 3 where in Ruggles seconded motion. The vote was unanimous.

Upon a motion by Ruggles, seconded by Oddy, the minutes of the September 19th Special Meeting was approved as presented. The vote was unanimous.

Upon a motion by Oddy, seconded by Ruggles, the minutes of the September 24th Regular Meeting was approved pending the changes as follows: reword MPG grant approval and Interim Town Manager appointment to take effect once contract is signed. The vote was unanimous.

Upon a motion by Ruggles, seconded by Lamotte, the minutes of the October 2nd Special Meeting was approved as presented. The vote was unanimous.

Warrants

Upon motion by Timson, seconded by Lamotte, the warrants were approved as presented. The vote was unanimous.

Liquor and Catering Licenses

Upon a motion by Lamotte, seconded by Timson, the catering request by Sodexo for a 10/27 event at Black Bear Tavern was approved. The vote was unanimous.

Health Officer/Assistant Health Officer

Upon a motion by Ruggles, seconded by Lamotte, the Board approved the Chair to execute paperwork to effectuate the appointment of Mark Harpin as Health Officer and the re-appointment of Troy Ruggles as Deputy Health Officer. The vote was unanimous.

Arnold Park Shutdown

Upon a motion by Oddy, seconded by Ruggles, the Board approved the water shutdown for the winter months of Arnold Park fountain for October 22nd. The fundraising committee for The Lady confirmed that it is reviewing options to frame the fountain for the winter. There was much discussion on the valve, trees, plumbing, and landscaping of the park.

Eastern Avenue Project

The Board was informed that this agenda item would be a matter for executive session.

Office of Town Manager

- a. The resignation of Pam Smart from the DRB was presented. Nominations for this vacancy should be forwarded to the DRB and/or Board for review.
- b. Upon a motion by Lamotte, seconded by Timson, the Board approved Chair to execute Armory Agreement to conduct a Phase II through the Brownfields grant.
- c. Upon a motion by Oddy, seconded by Timson, the Board approved to revise the Town Manager ad on zoning administration duty but leave salary range. The vote was unanimous.
- d. Upon a motion by Oddy, seconded by Timson, the Board approved the VLCT changes for the Town Manager job description. The vote was unanimous. Mike Fortier confirmed that the job description confirmed to all State statutes, Town ordinances, and Town charter.
- e. Upon a motion by Lamotte, seconded by Oddy, the Board revised the next few Board meetings to these new dates: October 29th and November 5th.

Other Business

Executive Session for Contract, Legal and Personnel

Upon a motion by Ruggles, seconded by Oddy, the request to move into executive session was granted. The following items were on the executive session agenda: (a) Eastern/Western Avenue contract; (b) Interim Town Manager and Assistant Town Manager contracts; (c) disciplinary action against a DPW employee; and (d) grievance of Fire Department.

Upon a motion by Ruggles, seconded by Oddy, the Board approved to come out of executive session. The vote was unanimous.

Upon a motion by Ruggles, seconded by Oddy, the Board approved to award the Eastern/Western Avenue project to Dufresne Group.

Chair announced that Oddy, Ruggles, and Timson would all attend the Municipal Budget seminar given by VLCT on Wednesday.

Adjournment

Upon a motion by Lamotte, seconded by Timson, the regular meeting of the Board was adjourned. The vote was unanimous.