

ST. JOHNSBURY BOARD OF SELECTMEN
REGULAR MEETING
MONDAY, JULY 8, 2013

The St. Johnsbury Selectboard met in the Pomerleau Building, 1st floor on Monday, July 8, 2013 at 7:00 p.m. for the Regular Meeting of the Selectboard. Present were: Chairman Kevin Oddy, Vice Chairman Alan Ruggles, Jim Rust, Jeff Moore, Tom Moore, Town Manager John Hall, Finance Officer David Ormiston, Town Clerk/Treasurer Stacy Jewell.

PUBLIC ATTENDANCE – see attached

PRESS

Present were: Taylor Reed from the Caledonian-Record, and KATV.

At 7:00 p.m., the Regular Meeting was called to order. All stood and recited the Pledge of Allegiance.

PUBLIC COMMENT

Jeff Moore wanted to let everyone know that the trees had been planted in Arnold Park, and looked great. He wanted to give a thank you to all who helped make this possible and an extra thank you to Linda Garey for all of the fundraising she has done. Carol Koukoutsis did not think it was right that the town was shutting off people's water, and was concerned for people's health. Brian Christman commented on the letter he received from the town manager about access to the water filter plant.

MINUTES

June 24, 2013 minutes changes to Scoop Dunn's name, Marion Stuarts name, and who voted which way on the grader financing. A motion by Jim Rust, seconded by Jeff Moore to accept minutes with the changes, vote was unanimous.

WARRANTS

A motion by Jeff Moore, seconded by Alan Ruggles to accept the warrants, vote was unanimous.

CATERING LICENSES

A motion by Alan Ruggles, seconded by Tom Moore to accept the catering licenses, vote was unanimous, with Jim Rust abstaining.

WELCOME CENTER LEASE

RCT has moved their dispatch office to Derby. The St. Johnsbury Chamber is going to move into the office in the Welcome Center, manage the Welcome Center, and be responsible for the Volunteers. RCT will still keep their bus stop here. Jim Rust had questions about the lease as he and Alan Ruggles sit on the Welcome Center Committee and had not seen the lease documents until Wednesday. There were some questions about

how the fees for the use of the space would be handled. The Chamber is going to have two phone lines, and the town will provide the Wi-Fi service. If there is an event the town is to invoice the Chamber for any cleaning cost that is incurred. On a motion by Jeff Moore to authorize the Town Manager to execute the lease document with the changes to the language that the St. Johnsbury Chamber collects any fees, and the Town of St. Johnsbury to invoice the St. Johnsbury Chamber as needed, motion was seconded by Tom Moore, vote was unanimous.

GRADER FINANCING

Finance Officer David Ormiston present the lease documents from Kansas State Bank for the Selectboard to sign the resolution. The resolution was giving permission for the Town Manager John Hall, and Town Treasurer Stacy Jewell to sign the documents for the town. On a motion by Alan Ruggles, seconded by Tom Moore to accept the resolution, vote was 2-2, with Jim Rust & Jeff Moore being opposed, Alan Ruggles & Tom Moore yes, tie broken by Chairman Oddy with a yes, motion passed.

RESERVE FUNDS

Finance Officer David Ormiston gave out information to the board on the 2012 reserves. See attached memo. Jim Rust was concerned that there was \$72,500 missing for the RR St. Enhancement project. The money was voted on in the 2012 budget. There is an \$85,819 deficit from the bike path project that is coming out of the general fund. Jim Rust commented that the money should come out of the Highway Fund as that's where it was voted on and budgeted from. David Ormiston commented that matching funds cannot come from a fund that receives state aid monies. The town is going to look into where the funds can and cannot come from. On a motion made by Jim Rust to reserve \$376,064, which \$302,750 is for highway construction, and \$63,314 for equipment, and \$10,000 for sign replacement seconded by Jeff Moore, vote was unanimous. There remains \$184,934 of highway funds. The Town Treasurer Stacy Jewell suggested adding more money for construction projects, as current projects are more than expected. On a motion by Jim Rust to use \$125,000 of the remaining funds, which \$ 100,000 to be put in construction projects, and \$25,000 to put in sign replacement, seconded by Alan Ruggles, vote passed 3-1 with Jeff Moore opposed. In the Special Service district there was \$8645.67 of surplus funds. A motion by Jim Rust, to put \$8645.67 into the equipment reserve, seconded by Jeff Moore, vote was unanimous. In the Parking Meter fund there was a budget of \$8500 for equipment reserve. In a motion by Jim Rust to put \$8500 or as close to \$8500 of surplus into the equipment reserve, seconded by Jeff Moore, vote was unanimous. There was no money left over in the General Fund. On a motion by Jim Rust to keep the reserves at the 2011 level minus the 2012 expense \$472500.67, seconded by Jeff Moore, vote was unanimous. There is a \$10127.11 balance in the Rec. Fund. A motion by Jeff Moore, seconded by Jim Rust to leave the \$10127.11 in the Rec. Fund, vote was unanimous.

LAMOILLE VALLEY RAIL TRAIL

See attached update to Selectboard. On a motion by Alan Ruggles to have Jeff Moore be the town's liaison with LVRT and town of Danville, seconded by Tom Moore, vote was unanimous.

TAX SALE

The town tax sale will be August 22, 2013 at 10:00 in the Pomerleau Building. Water shut offs will begin next week for people who have not made payment arrangements.

CWSRF LOAN-CSO PROJECT

Town Clerk/Treasurer Stacy Jewell gave the board the loan documents to sign. On a motion by Alan Ruggles to accept the loan, and have board sign, seconded by Tom Moore, vote was unanimous.

LINE OF CREDIT-WESTSIDE NORTH

Town Clerk/Treasurer Stacy Jewell presented the board the Line of Credit document from Passumpsic Savings Bank. It is a \$1 million, one year note at a rate of .93%. The line of credit will be used to cover the expenses of the Westside Project in between USDA grant reimbursements. Stacy Jewell explained that we will draw off the line of credit, then turn around and pay on it once the reimbursement is received. On a motion by Jeff Moore to have Town Treasurer Stacy Jewell take out the \$1 million line of credit to cover Westside expenses, for 1 year at a rate of .93%, seconded by Alan Ruggles, vote was unanimous.

Trolley Grant

Scott Beck discussed that Ben Luna would write the grant for the town, which is for \$75,000 for purchase and storage of the trolley. There is a 50% match by the town, cash or in-kind. Jim Rust commented that there are still too many unanswered questions. Chairman Oddy commented that he would like to see a more comprehensive plan. He also pointed out that most of all the main routes that the trolley would be using will be torn up over the next two years. The board didn't vote to approve the grant or the writing of the grant.

TOWN MANAGERS REPORT

John Hall informed everyone that the radar signs will be installed this summer on Western Ave/ US Route 2 on both ends of the school zone, as part of the SAFE ROUTES TO SCHOOLS PROJECT.

John Hall gave out the copies of the VLCT Water Rates Surveys to the board for informational reading about other towns.

OTHER BUSINESS

Chairman Kevin Oddy talked about putting a group together for when traffic control is needed for local events. The town had a group in the past called REACT, which helped with events. It would be a group of 10-12 people, at a cost of about \$100 per person for radio's, vests, hats and training. Kevin asked if Town Manager could collaborate with Police Chief Houde.

9:50 PM on a motion by Jim Rust, seconded by Tom Moore to adjourn meeting, vote was unanimous.