

Minutes –FINAL
Meeting of the St Johnsbury Select board
February 8, 2016 at 6:00PM-Pomerleau Building

Present- SB: Kevin Oddy, Tom Moore, Tim Angell, Jamie Murphy, Jeff Moore

Staff- Chad Whitehead, Lesley Russ, Maurine Hennings

Press- LSC News 7, Taylor Reed, KATV

Meeting opened at 6:00PM

Minutes:

- On a motion by Jeff Moore and second by Tim Angell the meeting minutes from January 25, 2016 were approved.

Warrants:

- On a motion by Jeff Moore and a second by Tom Moore, the Warrants were approved.

Liquor Licenses:

- On a motion by Jeff Moore and a second by Tim Angell, with Jamie Murphy abstaining from the vote, the following liquor licenses were approved:
 - PettyCo Jct.
 - Price Chopper
 - White Market
 - Cumberland Farms
 - Rite Aid
 - Lamplighter Lounge
 - Champlain Farms
 - Pizza Hut
 - Coles Discount Beverage
 - Maplefields
 - Catamount Film & Arts
 - Center Tower
 - Natural Provisions
 - New Century Chinese
 - All About Flowers
 - CN Brown

January Financials: Lesley Russ provided the January Financial update for the Board.

- Jeff Moore asked what caused the budget for Highway Garage and Water Department oil to overrun, and Lesley indicated that the budget numbers were based on historical data, but did not account for the use of heating fuel that was brought over from the Armory in past years.

- Jeff Moore asked if there were discussions with department heads regarding overtime, and Lesley indicated that there were meetings scheduled to review budget projections this next week.
- Jeff Moore asked why repairs and maintenance for the Fire Department was at 90% of the budget and Lesley indicated that this appears higher than actual because there is a blanket purchase order which covers anticipated expenditures and the actual budget expensed to date is on track.
- Dave Timson- St Johnsbury asked why the Rec Department budget of \$10,000 was over by \$175, and Lesley indicated that there is a \$175 expense for the skate board park that was not budgeted for.

Grove Cemetery:

- Roger Brown, Sexton of the Grove Cemetery in East St Johnsbury provided information for the board. Mr. Brown and his wife have maintained the cemetery since 2001 and it is becoming difficult, however there is not currently a succession plan.
- He is requesting that the Town take over the cemetery including the operation, maintenance and assets.
- The board asked Mr. Brown to provide a written dissolution of the cemetery signed by the Trustees of the Cemetery Association, as well as the Association's by laws for review by the select board.

Town Manager's Report:

Armory Roof- the roof repair was completed, the work crew completed some work in the interior of the building to repair the roof drains and the Fire Department tested the drains to make sure they were operational.

Federal Energy Regulatory Commission- A notice of application for an amendment of the Trans Canada Hydro Northeast, Inc. Fifteen Mile Falls Project on the Connecticut River was provided to the Town and if any of the members of the boards had any comments or questions they could contact the Town Manager's office.

RR Street and Depot Square Construction Services: The Town Manager's office is looking for a board member to assist to evaluate proposals from consultants to oversee construction of these two projects this summer.

On a motion by Jeff Moore and second by Tom Moore, the board voted to go into executive session to discuss a personnel and a contract matter under the provisions of Title 1, Sec. 313(3)(a)(3) of the Vermont State Statutes.

On a motion by Jamie Murphy and second by Tom Moore, the board voted to enter executive session and invited Kyle Sipples, Jim Impey and Chad Whitehead to attend.

On a motion by Jeff Moore and second by Tom Moore the board voted to come out of executive session.

On a motion by Tim Angell and a second by Tom Moore the board approved the release of approximately \$42,000 for payment of the 2013 Industrial Park highway taxes. Jeff Moore abstained.

On a motion by Jamie Murphy and second by Tom Moore the meeting was adjourned.