

Minutes –FINAL
Meeting of the St Johnsbury Select board
March 14, 2016 at 6:00PM-Pomerleau Building

Present- SB: Kevin Oddy, Jeff Moore, Tom Moore, Tim Angell, Jamie Murphy

Staff- Chad Whitehead, Stacy Jewell, Lesley Russ

Press- Taylor Reed, KATV

Meeting opened at 6:00PM

Select Board Reorganization:

- On a motion by Tim Angell and second by Tom Moore, Jeff Moore was named the Select Board Chair.
- On a motion by Jamie Murphy and second by Tom Moore, Tim Angell was named Vice Chair.
- On a motion by Kevin Oddy and second by Tom Moore, the board adopted the Select Board Rules of Procedure.
- On a motion by Kevin Oddy and a second by Jamie Murphy the board accepted the meeting dates for the next year.
- On a motion by Tom Moore and second by Jamie Murphy, Kevin Oddy and Tim Angell were appointed to sign warrants.

Public Comment:

- The board thanked Kevin Oddy for his service as the Select Board Chair

Minutes:

- On a motion by Kevin Oddy and second by Tim Angell the meeting minutes from February 22, 2016 were approved- Jamie Murphy abstained.

Warrants:

- On a motion by Tim Angell and a second by Tom Moore, the Warrants were approved.

Liquor Licenses:

- On a motion by Kevin Oddy and a second by Tom Moore the following liquor licenses were approved- Jamie Murphy abstained:
 - House of Pizza
 - Elks Lodge
 - American Legion
 - Dylan's Café
 - Kinney Drugs
 - Horizon's Beverage
 - Ocean State Job Lot
 - Aladdin Food Management

February Financial Update: The February Financial update was given by, Lesley Russ, the Financial Director.

- The board asked why the winter overtime was over budget, especially given there was such a mild winter, and will this result in a deficit moving into the next budget season. Lesley indicated that the budget was an 18 month budget and a significant amount of overtime was incurred last winter. We do not anticipate a deficit since materials and supplies are offsetting overtime costs.

Work Camp Update:

- Chad Whitehead read the Department of Corrections (DOC) proposal for the alternative use of the Work Camp facility.
- Amy Davis of St J asked if the DOC has given an estimate of number of inmates that meet the criteria of the proposed use
- Kevin Oddy indicated that they have an estimate that 70 inmates meet the criteria by that number changes regularly.
- Amy Davis asked when the work camp goes away completely, then what happens?
- Kevin Oddy indicated that if the work camp were to go away completely DOC would need to come back to the Town of St J.
- Janssen Willhoit, St Johnsbury indicated that the question was “what do we want the building to be moving forward?” He feels the financial numbers don’t make sense to close down the facility.
- Bob Swartz of St J asked if we have other services in town sufficient to handle what comes with any potential influx of inmates, and asked if we have spoken with the schools and other services.
- Jamie Murphy indicated that there will be some bleeding of inmates into the community, but we do not know how many.
- Kyle Sipples of St J indicated that there are existing agreements put in place, and he is not convinced that DOC can go back on this agreement.
- Susan Cherry of St J, and Community Restorative Justice Center suggested individuals on probation could possibly maintain work crew if housed in other areas.
- Dave Timson of St J indicated that the paper stated DOC at one point proposed a sex offender treatment program and asked why the State would make a statement such as this.
- Jim Brown of St J asked what the cost would be to St J if the work camp closed
- Kevin Oddy indicated it would be the loss of the 22 positions and the work crew.
- Scott Beck of St J indicated that Town should do what is right for the Town, which could be to accept the Governor’s proposal to close the facility or the status quo.

Appointments:

- On a motion by Kevin Oddy and second by Tim Angell the board appointed the following Development Review Board members:
 - Rich Lyon
 - Tony Higgs
 - Ray Labounty
 - Dennis Smith
 - Chad Robillard
 - Ken Hammer

- On a motion by Kevin Oddy and second by Tom Moore the board appointed the following Planning Commission members:
 - Susan Cherry
 - Ben Copans
 - Jim Brown
 - Willie Nickerson
 - Ed Behr
 - Amy Davis
- On a motion by Tom Moore and second by Tim Angell the board appointed Martin Cherry to a 1 year term to the Board of Assessment
- On a motion by Jamie Murphy and second by Kevin Oddy the board appointed the following to the Design Advisory Committee:
 - Pat Cahoon
 - Mary Hughes
 - Shara McCaffrey
 - Bob Swartz
 - Diane Cummings
 - Ashley Moriarty
 - Kem Behr
- On a motion by Tim Angell and second by Kevin Oddy, Jim Impey was appointed to the Industrial Park Board
- On a motion by Kevin Oddy and second by Jamie Murphy, William Christiansen and Jim Wuertele were appointed as Energy Coordinators.
- On a motion by Kevin Oddy and second by Jamie Murphy, Tim Angell was appointed to the CALEX EMS Board of directors
- On a motion by Kevin Oddy and second by Tim Angell Larry Donna and Jim Brown were appointed to the NVDA Board.
- In a motion by Jeff Moore and second by Tom Moore, Kevin Oddy and Jamie Murphy were appointed to the Labor Negotiations committee.
- On a motion by Kevin Oddy and second by Jamie Murphy, Tim Angell and Tom Moore were appointed to the Water/Sewer Grievance committee.
- On a motion by Kevin Oddy and second by Tom Moore the following people were appointed to the Beautification Committee:
 - Gina Glidden
 - Clara Fisher
 - Jim Brown
 - Bette Kennedy
- On a motion by Kevin Oddy and second by Tom Moore the following people were appointed to the Tax Stabilization Committee:
 - Jim Impey
 - Edwin Magnus
 - Alex Clouatre
 - John Goodrich
- On a motion by Kevin Oddy and second by Tim Angell the following people were appointed to the Downtown Improvement District Committee:
 - Scott Beck

- Jim Heath
- Carol Novick
- Deborah Schein
- Amy South
- On a motion by Tim Angell and second by Kevin Oddy, the following people were appointed to the Recycling Committee:
 - Tara Robinson-Holt
 - John Fitch
 - Lauren Jarvi
 - Williem Vermeulen
 - Staci Smith
- On a motion by Jamie Murphy and second by Kevin Oddy the board appointed Kyle Sipples as the Town Grand Juror and authorized Kyle to prosecute civil violations in the judicial bureau for the Town of St Johnsbury.

Wastewater Treatment Facility Screw Pump Contract Award: On a motion by Tom Moore and second by Jamie Murphy the Town authorized The Town Manager to sign on behalf of the Town for the Screw Pump Contract.

On a motion by Jamie Murphy and second by Tom Moore the board approved accepting the line of credit from Passumpsic Savings bank for the amount of \$750,000 for one year at an interest rate of 0.89% for interim financing of the Screw Pump Replacement Project.

Town Manager's Report:

- The manager informed the board that there would be informational meetings for Community Development Block Grants for a planning grant for a housing assessment and a implementation grant for a sewer main replacement on Main Street.
- On a motion by Kevin Oddy and second by Tom Moore the board appointed Chad Whitehead to act as the interim zoning administrator in the absence of the zoning administrator.

Other Business:

- Al Dunn of St Johnsbury wanted to thank the Planning Commission for all their work on the Town Plan
- Kevin Oddy wanted to thank all the individuals that worked at the polls during Town Meeting.

Executive Session:

- On a motion by Kevin Oddy and second by Tom Moore, the board voted the need to go into executive session to discuss a personnel matter under the provisions of Title 1, Sec. 313(3)(a)(3) of the Vermont State Statutes.
- On a motion by Kevin Oddy and second by Tom Moore the board voted to enter executive session, and invited the Town Manager and Kyle Sipples to join.
- On a motion by Kevin Oddy and second by Tom Moore, the board voted to come out of executive session. The chair had nothing to report.

- The meeting adjourned on a motion by Tom Moore and second by Jamie Murphy

On a motion by Tom Moore and second by Jeff Moore the meeting was adjourned.