

**Meeting of the St Johnsbury Select board  
September 12, 2016 at 6:00PM-Pomerleau Building**

Present- SB: Jeff Moore, Kevin Oddy, Tom Moore, Tim Angell, Jamie Murphy

Staff- Chad Whitehead, Lesley Russ

Press- Taylor Reed, KATV

Meeting opened at 6:00PM

Public Comment:

- Al Dunn indicated the sidewalks on Main Street from the Colonial Apartments to the Dentist Office need repair.

Minutes:

- On a motion by Tim Angell and a second by Tom Moore the Minutes of 22, 2016 were approved. Kevin Oddy abstained.

Warrants:

- On a motion by Kevin Oddy and second by Jamie Murphy, the Warrants were approved.

Liquor Licenses:

- On a motion by Kevin Oddy and second by Tim Angell, a liquor license for the 3 Penny Taproom to provide service at the Alerin Barn was approved. Jamie Murphy abstained.

On a motion by Tim Angell and second by Tom Moore the “Town Wide Law Enforcement agenda item was moved to the beginning of the meeting.

Town wide Law Enforcement:

- Kevin Oddy indicated that he proposed not to do a vote, but to do an exit poll to gather input from residents about the topic.
- Tom Moore indicated he would rather see a petition come to the board and was not in favor of any action this fall.
- Tim indicated that he was in agreement with Tom and was ready to let this topic go.
- Jamie Murphy indicated that he respects the conversation, but without the State of Vermont telling the Town they were definitely making changes and the Town would need to do something different he feels it was not the right time to make a change in the SJPD coverage.
- Tim thanked the public for their participation and indicated this helps take some of the guess work out of the process.
- Tom Moore made a motion to seize any further action on the town wide police expansion.
- After discussion Tom withdrew the motion and no action was taken.

#### August Financial Update:

- Lesley Russ provided the board with the August Financial Update.
- Jeff Moore asked about the Highway Garage and equipment expense which is at 58% and Lesley indicated there was a significant repair on a truck.
- Tim asked about a WW expense and Chad indicated there was some one time equipment purchases.
- Dave Timson asked about Parking meter expenses and Lesley Russ indicated that variations are due to
- Al Dunn questioned the parking deficit from previous years and Lesley Russ indicated that surpluses in other areas of the budget offset this in the previous year.

#### Grand List Adjustment:

- Stacy Jewell presented the Select Board with Grand list adjustments for 449 Avenue A, 88 Avenue D and 154 Carrol Blvd. all were due to homestead payments.
- On a motion by Kevin Oddy and second by Jamie Murphy the board approved Grand List Adjustments 1, 2 and 3.

#### Main Street Halloween Closure:

- Kim Behr and Diane Cummings requested permission to close Main Street for a Parade and Halloween activities from 3:30 to 8:30 on October 31.
- The board discussed safety to surrounding streets and requested an increased police presence on adjacent streets.
- On a motion by Jamie Murphy and Second by Kevin Oddy the board approved the closure for the event as requested.

#### Tree and Snow and Ice Policy:

- Chad Whitehead provided the board with the final Tree removal policy.
- Jamie Murphy asked if Hugh Wescott would benefit from help from an assistant with a background in this field and Chad indicated that he would welcome it.
- Chad Whitehead presented the board with a draft snow and ice removal policy that he was working on with the Department of Public Works.

#### Manager's Report:

- Chad Whitehead reviewed an amendment to RF1-158, the planning loan for the design phase of the Wastewater Treatment Facility Project currently underway.
  - On a motion by Jamie Murphy and second by Tim Angell the board approved the amendment to RF1-158.
- Chad Whitehead reviewed arrests made by the ST Johnsbury Police Department recently due to additional efforts for their in house Drug Enforcement Program.
- Wastewater Treatment Facility Design Progress: We met with Engineers from Dufresne Group and Stantec Consulting to review the 60% submittal plans. The intent is to make the final design submittals in the next month. Grant applications have been sent to USDA Rural Development, and we anticipate requesting permission to bid

those projects around mid January, which should help move along any grant offers anticipated from REAP zone monies in the next two months.

- Water Treatment Facility Design. We met with USDA RD on site along with Vermont Rural Water to review the preliminary engineering report. USDA RD had hoped to get comments back to us in the near future. We anticipate that they may want the Town to update our Water Audit, as it has not been done since 2010 and there has been a significant amount of work completed on the system since then. This should not affect the schedule of proceeding to construction, but could have an impact on the overall size of the Treatment Facility requirements.
- Garbage/Recycling cans have been installed in several locations around Town.
- Railroad Street Enhancement is progressing well. As we can see, the curbing on the west side of the sidewalk is now installed, two of the cross walk ramps have been installed, and the light pole bases went in today. We will not be installing the parking meter posts at this time, and the Town can continue to have the conversation about the kiosks or parking meters in the next few months.
- Colors of the Kingdom is scheduled Saturday September 17. Full event schedules are available online at [www.nekchamber.com](http://www.nekchamber.com)
- A new stop sign, stop bar and pavement markings will be installed at the north end of Summer Street in the next few days.

#### Other Business:

- Tim asked if there was an update on the hole on Main Street, and Chad indicated that Rural Edge was moving forward with the demolition of the house on Prospect and was discussing options to stabilize the site.
- Dave Timson indicated asked if the Town has heard anything from the Department of Corrections and Jeff Moore indicated they had not.
- Dave Timson discussed some trees that need trimming in Town and Chad Whitehead told him if he could fill out a Work Order Request with the details he would make sure it got to the appropriate hands.
- Jim Brown asked about line striping and Chad indicated that we had received bids and expected the work to be done soon.

The meeting adjourned on a motion by Jamie Murphy and second by Kevin Oddy.