

Meeting of the St Johnsbury Select board October 24, 2016 at 6:00PM-Pomerleau Building

Present- SB: Jeff Moore, Kevin Oddy, Tom Moore, Tim Angell, Jamie Murphy
Staff- Chad Whitehead, Joe Kasprzak, Stacy Jewell, Robert Holmes
Press- Taylor Reed, KATV
Meeting opened at 6:00PM with the pledge of allegiance.

Public Comment:

- Dave Timson suggested that lights in the Pomerleau Building be upgraded to LED for better light and less glare. Stacy Jewell indicated that Efficiency Vermont has worked with the Town on the lighting recently.

Minutes:

- On a motion by Kevin Oddy and second by Tom Moore the minutes were tabled.

Warrants:

- On a motion by Jamie Murphy and second by Tom Moore, the Warrants were approved.

Tax Stabilization Committee Nomination:

- Joe Kasprzak informed that board that the tax Stabilization committee recommended Ron Stein and requested their consideration for his nomination to the committee.
- On a motion by Jamie Murphy and second by Kevin Oddy, the board approved the nomination of Ron Stein to the Tax Stabilization Committee.

Grand List Adjustments:

- On a motion by Tom Moore and second by Kevin Oddy the board approved Grand List Adjustments No. 7, 8 and 9.

Antidisplacement and Relocation Plan:

- On a motion by Tim Angell and second by Jamie Murphy the board approved the Antidisplacement and Relocation Plan.

Armory PCB Assessment:

- Chad Whitehead presented information for the next phase of the PCB Assessment for the Armory. The existing assessment identified PCBs as being present at the building but did not indicate the level of contamination or provide for a mitigation plan or cost associated with mitigation efforts. The Town has applied for grants to cover portions of this work, but were denied. The Town Manager's office is requesting \$12,275 from the Economic Development Reserve Funds to help cover the costs for the assessment.
- Tom Moore asked if the building were to be demolished, would the mitigation still be required and Chad indicated that it would.
- Jeff Moore asked if the assessment were done would it allow grants from NVDA to be used for remediation and Joe Kasprzak indicated it would not.
- Kevin Oddy asked if doing this assessment commits the Town to mitigation efforts and Chad indicated it does not.

- On a motion by Kevin Oddy and second by Tim Angell the board authorized the use of \$12,275 from the Economic Development Reserve to be used to pay for the assessment study.

Manager's Report:

- Chad Whitehead, introduced Robert Holmes, who has taken the Code Compliance position for the Town of St Johnsbury.
- Chad Whitehead presented the board with information regarding upgrading and relocating the town's server. On a motion by Jamie Murphy and second by Tom Moore the board authorized the Town Manager to complete the work and overrun the line item by approximately \$5,500.
- Taxes are due October 28 at 4:30 pm.
- Joe Kasprzak provided an update to the board on the following;
 - Parking – a parking committee has been formed to assist the Town to understand the parking needs in the downtown.
 - The Kingdom South Trail Project is under construction and the Town has provided a letter of support for the development of the project.
 - The Housing study did not receive any response to the RFP sent out. The Housing committee is looking at the scope and time table to reissue the RFP.

Other Business:

- Dave Timson asked about the Memorial Drive Home Buyout and Chad indicated that the closing on the building was scheduled for this week.
- Susan Cherry indicated that now that the Town has a fully executed Hazard Mitigation Plan the town Plan can go out tomorrow and the Planning Commission will have their first hearing on November 29th at 6:00 PM, and the select board can then schedule 2 public hearings prior to approving.

Executive Session:

- On a motion by Kevin Oddy and second by Tim Angell, the board voted the need to go into executive session to discuss a contract matter under the provisions of Title 1, Sec. 313(3)(a)(3) of the Vermont State Statutes to discuss personnel and contract matters.
- On a motion by Kevin Oddy and second by Tim Angell the board voted to enter executive session, and invited the Town Manager.
- On a motion by Tim Angell and second by Tom Moore, the board voted to come out of executive session. The chair had nothing to report.

The meeting adjourned on a motion by Tim Angell and second by Kevin Oddy.