

Minutes - FINAL
Meeting of the St Johnsbury Select board
September 28, 2015 at 6:00PM-Pomerleau Building

Present- SB: Jeff Moore, Jamie Murphy, Tom Moore, Tim Angell

Staff- Chad Whitehead, Stacy Jewell, Joe Kasprzak

Press- KATV, Channel 7 News, Taylor Reed (Caledonian Record)

Meeting opened at 6:00PM

Public Comment:

- Adam Kane of the Fairbanks Museum expressed concern about a potential homeless shelter on Main Street and hopes that the change of use would include a public process that goes to the Development Review Board.
- Jeff Moore indicated that a shelter discussion was not on the agenda so the board could not take any action, but they welcomed comments.
- Mary Hughes expressed that the North Church would be a poor location due to impacts at the Museum and businesses on Main Street. There are often many children in this location throughout the day.
- Ray Cummings asked if their tax exempt status would be affected, or if there would be charges for the Police Department to provide services
- Jamie Murphy stated that the town attorney has provided an opinion that the church would require a conditional use permit, approved by the Development Review Board, and had the written opinion available to the public.

Minutes:

- On a motion by Jamie Murphy and second by Tom Moore, the minutes of the September 14, 2015 regular select board meeting were approved.
- On a motion by Jamie Murphy and second by Tom Moore, the minutes of the September 16, 2015 special select board meeting were approved.

Warrants:

- On a motion by Tom Moore and a second by Jamie Murphy, the Warrants were approved.

Liquor License: - N/A

Grand List Adjustments: Town Clerk Stacy Jewell presented information for the proposed grand list adjustments.

- On a motion by Jamie Murphy and second by Tim Angell Amendments 2015#7GL, 2015#8GL, 2015#9GL and 2015#10GL were approved.

St Johnsbury Academy Forestry Project Update: St Johnsbury Academy students Branden Gallager and Felecia Colebeth updated the board on the replacement of the hiking bridges that the Forestry

class completed in the St Johnsbury Town Forest. They used \$40 of their \$400 budget and replaced 2 of the 7 bridges and stabilized some erosion prone areas along the trails.

Route 5/South Main Street Bicycle and Pedestrian Study Alternatives Presentation: Lucy Gibson of Dubois and King reviewed alternatives for pedestrian and bicycle safety improvements to the intersection as well as the Route 5 approach into Town. The application for Final Design of the project is due on October 16, 2015.

Riverfront Planning Grant: Irene Nagle of NVDA provided information for a \$8,000 planning grant from the Department of Housing and Community Development identified by the Riverfront Task Force. The grant will cover expenses for consultants to prepare a concept plan for public access to the Passumpsic River from the designated downtown, focusing on parcels located between the Portland Street Bridge and the confluence of the Sleepers River. The \$8,000 grant requires no match from the Town. On a motion by Tom Moore and second by Tim Angell the board adopted a resolution to apply for the grant and designate the Town Manager, to serve as the municipal authorizing official for the grants management online system and to execute the grant agreement and other such documents, and the Assistant Town Manager will be the alternate authorizing official, and designate Irene Nagle as the Grant Administrator.

WWTF Improvements Bond Vote in November: Chad Whitehead presented information to the board regarding holding a special election for bond approval for additional improvements at the WWTF which were currently in final design. It was discussed that since there was no other general election bringing voters to the poll, it would be better to hold this in March concurrent with Town Meeting day.

Purchasing Policy Update: Chad Whitehead presented proposed revised purchasing policy for use by Town Employees. On a motion by Tom Moore and second by Jamie Murphy the board adopted the purchasing policy.

Manager's Report:

- Main Street will be closed for Halloween activities on October 31 from the Fairbanks Museum north to Arnold Park.
- The Police Department has collected more than 80 lbs of prescription medication from the drop box, paid for using donations and placed in the lobby at 1187 Main Street.
- Joe Kasprzak gave an update of economic development efforts that he has been working on since his start at the Town Office.

Other Business:

- Jeff Moore mentioned that there has been some reported speeding problems reported on Spaulding Hill Road, and the Town Manager will reach out to the State Police and Sherriff's department to see what they can do to patrol that area.

On a motion by Tom Moore and second by Jamie Murphy the meeting was adjourned.