

Minutes –DRAFT
Meeting of the St Johnsbury Select board
November 23, 2015 at 6:00PM-Pomerleau Building

Present- SB: Kevin Oddy, Jeff Moore, Tom Moore, Tim Angell, Jamie Murphy

Staff- Chad Whitehead, Brad Reed, Joe Kasprzak, Stacy Jewell (via phone)

Press- KATV, Channel 7 News, Taylor Reed (Caledonian Record)

Meeting opened at 6:00PM

On a motion by Jeff Moore and second by Tom Moore, the board voted to go into executive session to discuss a contract under the provisions of Title 1, Sec. 313(3)(a)(3) of the Vermont State Statutes.

On a motion by Jeff Moore and second by Tom Moore the board voted to enter executive session and include Brad Reed, Chad Whitehead and Stacy Jewell (via phone)

On a motion by Jeff Moore and second by Tim Angell, the board voted to come out of executive session.

On a motion by Tim Angell and second by Jamie Murphy the board approved the Pension Committee's recommendation to retain Hugh Johnson Advisors as the investment advisors to the [Town of St Johnsbury Pension] portfolio and moving the custodian assets to People's United Bank, who will also be retained for the actuarial services and make the changes to be implemented by the end of 2015.

Minutes:

- On a motion by Jeff Moore and second by Tom Moore the board approved the minutes from November 9, 2015

Warrants:

- On a motion by Jeff Moore and a second by Tom Moore, the Warrants were approved.

Liquor Licenses:

- On a motion by Jeff Moore and Second by Tom Moore the board approved the following catering licenses, Jamie Murphy abstained:
 - Aladdin Food Management Services, 12/6/15 Headmasters Christmas Tea
 - Aladdin Food Management Services, 12/11/15 Holiday Party

Request to Cover Parking Meters: Susan Cherry provided a request from the St Johnsbury Chamber to cover the parking meters from November 27, 2015 to January 2, 2016. On a motion by Jamie Murphy and a Second by Jeff Moore the board approved the request.

Clean Water Drinking Revolving Fund Loan Amendment. On a motion by Tom Moore and second by Jamie Murphy the board approved the loan amendment to increase the planning loan for the Wastewater Treatment Facility Improvements Final design from \$372,860 by \$37,850 to a total of \$410,710.

Drinking Water State Revolving Fund Planning Loan: On a motion by Jeff Moore and second by Tim Angell the board approved the Town Manager to entering an agreement and accept the planning loan to include the design of water distribution system improvements within the Oak Street Drainage Area CSO separation project for the amount of \$29,700.

Manager's Report: Chad Whitehead, Town Manager, and Joe Kasprzak, Assistant Town Manager provided the following updates:

- Northeast Kingdom Human Services has submitted an application to the Development Review Board for a Warming Shelter, which will be heard on November 24 at 7:00 PM at the Welcome Center.
- Due to some calls regarding incidents with dogs during the Farmers Market, the Town will be putting up "service animals only" signs at the Welcome Center.
- Joe has been working with the Economic Restructuring Committee and the Chamber to develop a Pitch Packet to meet the requirements of the Down Town designation.
- Joe has met with John Muise of USDA Rural Development to discuss Facilities Grants that may be available for developers of the Armory.
- The Armory Roof requires some attention prior to winter to minimize any potential damage from leakage.
- The Housing Committee had initiated meetings to discuss code enforcement as well as tax stabilization policies.
- The Burke Hotel intends to provide a shuttle to down town St Johnsbury once they open.

Other Business:

Dave Timson indicated that the newly paved highways are developing cracks and suggested the Town notify the Vermont Agency of Transportation.

The Energy Committee Meeting will be next Tuesday (December 1) to discuss Town Plan updates.

The meeting adjourned on a motion by Tom Moore and second by Tim Angell.