

Minutes –DRAFT
Meeting of the St Johnsbury Select board
December 14, 2015 at 6:00PM-Pomerleau Building

Present- SB: Kevin Oddy, Jeff Moore, Tom Moore, Tim Angell, Jamie Murphy

Staff- Chad Whitehead, Joe Kasprzak, Stacy Jewell, Clem Houde, Maurine Hennings

Press- KATV, Taylor Reed (Caledonian Record)

Meeting opened at 6:00PM

Public Comment

- Irene Nagle of NVDA announced the award of a \$8,000 planning grant for a focused master plan to provide access from the Downtown District to the water front. The grant is a 100% grant and completion is required within 18 months.

Minutes:

- On a motion by Jeff Moore and second by Tim Angel the board approved the minutes from November 23, 2015

Warrants:

- On a motion by Jeff Moore and a second by Tim Angel, the Warrants were approved.

Liquor Licenses:

- N/A

Grand List Adjustments: On a motion by Jeff Moore and Second by Tom Moore the Board accepted Grand List Adjustments 2015 GL#16, 2015 GL#17, 2015 GL#18 and 2015 GL#19.

The November Monthly Financial Update was provided by Financial Officer, Lesley Russ. The Board inquired about the heating fuel budget at the garage, and Winter Maintenance Materials and Supplies. Lesley responded that we anticipate an overage in the heating fuel line item, and the materials and supplies is for winter salt, which is already purchased.

Draft Town Budget Presentation: Kevin Oddy and Chad Whitehead introduced the draft budget and indicated that the draft budget was available on the Town website. The budget was being presented for public comment, there will be a public comment meeting on December 21, 2015 at 6:00PM at the Town Offices. The Select Board, Town Manager's, Town Clerk/Treasurer and Department Heads will be present to answer questions and receive comments. Any comments or questions can be emailed to the Town Manager at cwhitehead@stjvt.com, called in at 748-3926, or in person at the Town Offices. Select Board members are also available.

Irene Nagle of NVDA Reviewed a 100% grant for \$8,000 offered to the Town for the Riverfront Committee to complete a focused master plan to provide access from the Designated Downtown to

the water front. On a Tom Moore and Second by Jeff Moore, the board authorized the Town Manager to sign the grant paperwork.

Manager's Report: Chad Whitehead, Town Manager, provided the following updates:

- In addition to the Riverfront Grant the Town has been offered a grant for \$160,000 to expand an existing stormwater treatment system on Western Avenue near Mt Vernon Street. Once the grant paperwork has been provided, the Town Manager will bring this to the Board with more detail.

Other Business:

Jamie Murphy notified the board that many of the wreathes put up in the Downtown were donated by Ronnie Lyster and Able Toll, and suggested a thank you card be provided.

Executive Session:

On a motion by Tom Moore and second by Jamie Murphy, the board voted to go into executive session to discuss a personnel matter under the provisions of Title 1, Sec. 313(3)(a)(3) of the Vermont State Statutes.

On a motion by Tom Moore and second by Jamie Murphy the board voted to enter executive session

On a motion by Jeff Moore and second by Tom Moore, the board voted to come out of executive session. The chair had nothing to report.

The meeting adjourned on a motion by Tom Moore and second by Jamie Murphy