

Town of St. Johnsbury

Planning Commission
St. Johnsbury, VT 05819

Regular Meeting Minutes - Draft
Tuesday, June 21, 2016
7:00 PM – Welcome Center

Present: Susan Cherry, Chair; Ben Copans, Vice Chair; Jim Brown; Amy Davis.
Absent: Willie Nickerson, Secretary; Ed Behr.

Guests: Maurine Hennings, Zoning Adm; Joe Kasprzak, Asst. Town Manager.

1. Motion by Jim, 2nd by Ben to approve minutes from May 17, 2016 regular meeting with the correction that Amy was not in attendance that night. Passed unanimously. Motion by Jim, 2nd by Ben to approve the previously table March 15, 2016 regular meeting minutes with the addition of all guests attending included.
2. Joe Kasprzak presented information about the various town projects:
 - a. The Code enforcement position job description has been finalized; part time, no benefits.
 - b. No news as of meeting on housing assessment (since have received news of approval)
 - c. Tax stabilization committee has met 1 time (last Friday).
 - d. Road Pitch Econ. Dev. Event – pre-screening June 29; Final event Aug. 4 11-3 at Catamount Arts.
 - e. Waiting for news on Work Camp – expected next week.
 - f. Bid opening last week for RR Streetscape came in \$129,000 over. Select Board will consider options.
 - g. Housing Committee – new sub committees formed
 - i. Education and support for landlords (Maurine)
 - ii. DART Intervention Team (Susan) to include some housing concerns
 - iii. Fees and fines – Joe has gone over initial review with Maurine to align with Town Plan
3. Motion by Amy, 2nd by Jim to move the By-law Amendments which were read at the June 7th Public Hearing on to the Select Board for their Public Hearing. Passed unanimously.
4. From 5-7 PM before the next regular PC meeting, there will be a Town Plan work session at the Welcome Center. Susan will work with Joe to finalize the Data and chart proposals.
5. Maurine attended the Planning and Zoning Forum which shared information about the Environmental Court, Green infrastructure, and other pertinent information for the PC. She will send out copies. She reported that zoning applications remain steady – some education is still needed. She is currently doing an investigation on a project which may need a request for zoning district review.
6. Under other business: Ben shared that the Passumpsic River Paddler's Trail has access points in St. Johnsbury and the GMP will be updating its guide. Some mention of this should appear in the Town Plan. Jim had sent some technical additions to the Town Plan literature which Susan has captured. These will be discussed at the work session next month.
7. Motion by Amy 2nd by Jim to adjourn. Passed unanimously. Adjourned at 7:45 PM.

Respectfully submitted,
Susan Cherry – substituting for Willie Nickerson, Secretary