



# TOWN OF ST. JOHNSBURY

Town Manager's Office  
51 Depot Square, Suite 103  
St. Johnsbury, VT 05819  
802-748-3926  
[www.stjvt.com](http://www.stjvt.com)

Town Clerk 802-748-4331  
Dispatch 802-748-2170  
Police 802-748-2170  
Fire 802-748-8925  
Public Works 802-748-4408

## ***Planning Commission*** **St. Johnsbury, VT 05819**

**Tuesday, February 21, 2017**  
**7:00 PM – Regular Meeting**  
**Welcome Center – 51 Depot Square**

7:00 PM – Regular Meeting – Approved Minutes (passed 3-21-17)

Present: Susan Cherry, Chair; Ben Copans, Vice-Chair; Amy Davis, Ed Behr, Jim Brown.

Absent: Willie Nickerson, Clerk

Guests: David Gile, Kingdom Animal Shelter; Joe Kasprzak, Asst. Town Manager

1. Approval of Minutes – Motion by Amy, 2<sup>nd</sup> by Jim to approve January 17 minutes with the correction that in other business Ed “inquired about” rather than “questioned” the level of marketing done by the Town. Passed unanimously.

Motion by Jim, 2<sup>nd</sup> by Ed to table approving Dec. 20 minutes; passed unanimously.

2. Town Manager Report – Joe Kasprzak

Joe shared the agenda for the Legislative Forum (2/22/17); announced that the TIF District is moving ahead and has seen support from Gov. Scott; The final ACT PCB study on the Armory is due to be completed March 3; Bob White is meeting with the Riverfront Committee on March 16 at 6 PM; he is reviewing the possibility of a USDA feasibility study on the public safety building (arbog grant).

3. David Gile represented Kingdom Animal Shelter with a request that the PC create a definition for Animal Shelter in our Zoning by-laws. They would like to move, and there is currently no indication where an Animal Shelter could go – other than the Kennels in the by-laws currently located in Rural Land districts. The PC will add that to the matrix of zoning updates to be completed.

4. Town Plan Status: Final Draft available on the Town Website: [www.stjvt.com](http://www.stjvt.com)

Going to Select Board for their 2<sup>nd</sup> hearing – Date TBA. Hard copies were distributed to the Town Manager's Office and the Planning Commissioners for final review and comment. Susan requested comments by February 28.

5. The Planning Commission held a work session on January 24. Amy sent out a matrix with the current planning work. Included were draft language for amendments to the definitions of storage facilities, home burial sites, lodging and boarding houses, number of out buildings on a residential lot; and change of use language. These will be put before a public hearing after the



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Town Plan has been approved. Next work session will be Tuesday, March 7 from 6 – 8 PM at the Town offices.

6. Zoning Administrator Report – Maurine Hennings was not in attendance. There was no report.

7. Other Business as needed: Jim reminded the commission that a training is available on April 4 and 11. Members can notify Stacy Jewell if they are interested in the training. He will forward the information to members.

Motion by Jim, 2<sup>nd</sup> by Ed to adjourn. Meeting adjourned at 7:30 PM.

Next regular meeting: Tuesday, March 21, 2017, 7:00 PM