

## Design Advisory Committee Meeting

3/13/15 – 5pm Public Service Board Room (Behind Fire Station)

### Amended Minutes

- **Present:** Pat Cahoon, Diane Cummings, Maurine Hennings, Mary Hughes, Ashleigh Moriarty, Bob Swartz
- **Old Business:**
  1. New Members, Ashleigh Moriarty and Diane Cummings attended to be introduced to expectations of serving on this committee, and agreed enthusiastically to serving, if appointed. Bob to request in writing to the Town Manager and Select Board Chair.
  2. Due to his new professional responsibilities, Pat and Bob will switch positions: Bob will assume the chair and being Point Person; Pat will take minutes and send them to Bob for posting. If Pat is out of town, Mary will assist with the minutes.
- **New Applications:**
  - 1) Susan Dugan's suggested changes to the façade of her Main Street home were approved.
  - 2) Kate Roberts' request for a new sign on the former Elizabeth's Store (Eastern Ave. and Railroad Street) ~~was approved~~, **has not yet been submitted formally**, though we will suggest a few ways to improve visibility and marketing.
  - 3) Susan Gallagher's request for signage at the Summer Street History and Heritage Center was approved, though we will suggest two other placements for better visibility.
  - 4) Maurine brought us up to date on
    - a. The plan for using the way finding signs in the Town Barn.
    - b. Her initiative for keeping the town's pocket parks/gardens beautified. Diane will assist her with this.
- **New Business:**
  - 1) Next meeting, April 6, 7 pm at the Public Service Board Room (Behind Fire Station)

Minutes by Bob Swartz